



Application for Employment

United Bank Card is an Equal Opportunity Employer

DATE: / /

APPLICATION DATA

Position applied for: _____ Desired Location: _____

How were you referred to us: Employee Internet Posting Friend Other: _____

If you have been referred by an employee, what was the employee's name? _____

Full Name: (Last) _____ (First) _____ (Middle) _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Telephone Number: _____ Mobile: _____ Beeper: _____

Driver's License Number (if applicable to this position): _____ State: _____

Date Available to Start: _____ Social Security #: _____ Salary Requirement: _____

If you are under 18 and require a work permit, can you furnish one? Yes No

If no, please explain: _____

Have you ever worked for this company before? Yes No If yes, when? _____

Are you a citizen of the United States? Yes No If not, do you have work papers? Yes No

Type of employment desired: Full-time Part-time Temporary Seasonal

Are you willing to relocate? Yes No

Have you ever pled "guilty" or "no contest" to or been convicted of a crime? Yes No

If yes, give dates and details: _____

Answering yes to these questions does not constitute an automatic rejection to employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into consideration.

EDUCATION

High School: _____ Address: _____

Number of Years Completed: _____ Did You Graduate? Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____

College/University: _____ Address: _____

Number of Years Completed: _____ Did You Graduate? Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____

Other: _____ Address: _____

Number of Years Completed: _____ Did You Graduate? Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____



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PREVIOUS EMPLOYMENT (begin with most recent position)

1 Dates of Employment: from ____ / ____ / ____ to ____ / ____ / ____

Position(s) Held: _____

Company Name: _____

Address: _____

Telephone Number: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

2 Dates of Employment: from ____ / ____ / ____ to ____ / ____ / ____

Position(s) Held: _____

Company Name: _____

Address: _____

Telephone Number: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

3 Dates of Employment: from ____ / ____ / ____ to ____ / ____ / ____

Position(s) Held: _____

Company Name: _____

Address: _____

Telephone Number: _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No



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REFERENCES

Please furnish the names, addresses and telephone numbers of two people to whom you are not related and by whom you have not been employed.

1 **Name:** _____ **Telephone Number:** _____
Street Address: _____
City: _____ **State:** _____ **ZIP:** _____

2 **Name:** _____ **Telephone Number:** _____
Street Address: _____
City: _____ **State:** _____ **ZIP:** _____

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial or medical history and other related matters as may be necessary for an employment decision. I hereby release employers, schools or persons from all liability in responding to inquiries in connection with my application.

In the event that I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: _____ **Date:** _____

Thank you for your interest in a position with United Bank Card, Inc. Please e-mail this application to Jobs@unitedbankcard.com or fax it to (908) 349-3109. For further questions regarding the qualifications of the positions listed please contact our Human Resource Department at (800) 201-0461.